Clarkston Community Center

Board Meeting

March, 2019

**\*\*New Mission Statement:** The mission of theCCC is connecting Atlanta’s communities and cultures through education, recreation and the arts.

7:08pm Call to order

**Attendance:** Brain W, Chip, Patrick, Lesley, Richard, Amar, Sami

Approved minutes for February 2019

Directors Report (see Executive Director Board Report March 2019 for details)

**March 2019 director’s report highlights**

* Taxes to be filed May 15, 2019
* CCC will utilize same tax/accounting firm from 2018 to help with filing
* Sami/Regina to send 990 tax form to board before submitting
* Audit starts April 2019
* Brain W. to work with Amber on program evaluations and data collecting
* Amber will do short presentation of all programs at April 2019 board meeting
* Senior program participation has increased and now includes seniors from Greater DeKalb
* Art store will be closing after spring festival

**Financial Report Total Liabilities & Equity**

**Gross Profit= $54,588.43**

**Current Liabilities = $33,008.08**

**Equity = $28,255.36**

**Total Liabilities/Equity= $61,264.25**

* Total income Jan 2019 = $21,781.22

**Old Business**

* Financial Audit will be in late March or early April
* Partnership for non-profits will conduct check-up in June.

**NEW Business**

* Brian W. created a new meeting format (30-60-90 plan). The new format will be a round table for board members to comment on their individual initiatives they are working on for the CCC within the next 30, 60 and 90 days.
* Brian W is working on rebuilding relationship with Dr. Morley and school board. (Lesley to assist)
* Brian W. spoke to Ted about increasing grant from the city of Clarkston. Ted suggested a seat on the board along with increased funds from city.
* Lesley has secured Dr. Stacie Clark to conduct board retreat pro-bono.
* Lesley to work with WCLK radio/Kiplyn Primus for on-air marketing promotions.
* Lesley to work with Joanie station manager WRFG to renew relationship for marketing opportunities.
* Chips wants to revisit the advisory board idea. Possibly 2 different advisory committees. One will be functional and the other emeritus/ceremonial.
* Richard would like to look at renewing the JR board of directors with Clarkston High students

**Fundraising**

* + Spring Festival April 20,2019

**Marketing:**

* Patrick to set up google ad and grant account
* Patrick to edit and post 2018 report on website
* (on-going) Sami-Patrick to update Ga Film sit with new information on CCC use and rentals
* *(ongoing)* Patrick to blog about new computer lab and donation from Southern New Hampshire
* (ongoing) Patrick and Sami to update CCC on Google grants site and Google ads.

**Committee Reports (No committees met during in Feb 2019)**

**Governance**

3 motions on the table for CCC operations.

Motion 1- $20K for grant writer

(voted during the meeting to put on hold for later date)

**Voted via email**

* VOTE 1: Amendment to the budget to include adjusted raises for the staff of the Clarkston Community Center (including the adjusted salary for Luay Sami) as outlined in the amended budget.

(Passed unanimously)

* VOTE 2: Amendment to the budget to include an additional $5,000 for repairs to the Clarkston Community Center roof.

(Passed unanimously)

**Adjourn 9:07 PM**